

DIRK KEMPTHORNE – Governor KARL B. KURTZ – Director

BUREAU OF FACILITY STANDARDS DEBRA RANSOM, R.N., R.H.I.T. - Chief 3232 Elderly Street P.O. Box 83720 Boise, Idaho 83720-0306 PHONE: (208) 334-6626 FAX: (208) 364-1888 E-MAIL: fsb@idhw.state.id.us

INFORMATIONAL LETTER #2003-8

DATE: October 22, 2003

TO: ALL MEDICARE-CERTIFIED HOME HEALTH AGENCIES

FROM: DEBBY RANSOM, R.N., R.H.I.T., Chief

Bureau of Facility Standards

SUBJECT: 3-BAR REPORT TRAINING

Qualis Health, your Medicare-contracted Quality Improvement Organization for Idaho, and the Bureau of Facility Standards, the State Survey agency, is pleased to co-sponsor a WebEx presentation on the OBQI 3-Bar Report Training on Tuesday, November 4, 2003, at 10:30 AM MST/9:30 AM PST. The two-hour presentation can be viewed from any computer with internet access. Pre-registration is strongly recommended in order to have your computer prepared for the presentation (a quick, simple, and free automatic download of the viewing media is required so that we can share our computer desktop with yours). This educational offering is provided to all Medicare-certified HHAs in Idaho, free-of-charge, jointly with the Idaho OASIS Education Coordinator.

The following instructions will enroll you for the upcoming 3-Bar Report Training session. It is imperative that you enroll prior to the day of the event to ensure that you are able to access the site and have time to resolve any connectivity issues which may arise. Please call Melanie Bratcher at (208) 389-5031 if you have any questions.

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Enrollment Instructions:

- 1. Open Internet Explorer
- 2. Go to https://ifmcevents.webex.com/
- 3. Locate the name of the event: 3-BAR Training Report
- 4. Click on the Enroll button to the right of the event title
- 5. Enter the requested information
- 6. Immediately upon submission of this information you will receive an email containing detailed instructions for joining the meeting.

Please note that the meeting will not be accessible until 20 minutes prior to the scheduled start time.

[original signed by Debby Ransom]

DEBBY RANSOM, R.N., R.H.I.T., Chief Bureau of Facility Standards

DR/nah

cc: Idaho Association of Home Health Agencies